



भारत सरकार / Government Of India
परमाणु ऊर्जा विभाग / Department of Atomic Energy
क्रय एवं भंडार निदेशालय / Directorate of Purchase & Stores



विक्रम साराभाई भवन/V. S. Bhavan
अणुशक्तिनगर/Anushaktinagar
मुंबई/Mumbai - 400 094.

क्रNo.क्रभनि DPS/12044/भर्ती Rectt./ 2202

Date: 04/05/2023

Sub: Re-Engagement of Retired Central Government Employee.

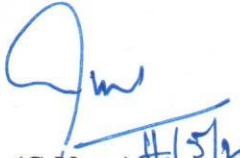
Applications are invited for engagement of Consultant in Directorate of Purchase & Stores (DPS), Mumbai. Employees retired / retiring (up to 31/05/2023) on superannuation from DAE and its constituent Units are only eligible to apply. The period of engagement shall be for one year and further extendable as per the requirement of DPS/DAE and subject to satisfactory performance of the incumbent. The original period or extended period shall be up to the date of attaining the age of 64 years or actual period of requirement or the closure of the scheme, whichever is the earliest. The Officer on re-engagement is entitled to draw 50% of the last pay drawn per month. The last date for receipt of application is **19.05.2023** and should be sent to:

Administrative Officer-III
Government of India
Directorate of Purchase and Stores
'0' Floor, Vikram Sarabhai Bhavan,
Anushaktinagar, Mumbai-400 094.

It is requested to give wide publicity to the said advertisement, so that interested candidates can avail the opportunity.

Hindi Version Follows.

Encl.: As above.


(G.Venu) 4/5/2023

Chief Administrative Officer

Copy to:

Administrative Heads of all Constituents Units of DAE.

ADVERTISEMENT NO. RET-2/2023

(Total no. of requirement - 01)

Re-Engagement of Retired Central Government Employee.

Invitation of applications for Consultant in Directorate of Purchase and Stores, Mumbai

[Only employees retired on superannuation from Accounts Cadre in Group 'A' (Level-13) from any of the constituent Units of the Department of Atomic Energy (DAE) are eligible to apply]

- 1) Applications are invited for performing various duties as Consultant in DPS as indicated in the **Scope of Work (Annexure-I)**.
- 2) The period of engagement shall be purely temporary for a period of one year maximum which can be extended at the discretion of Department of Atomic Energy subject to satisfactory performance and also subject to the requirement of the Department. The original period or extended period shall be up to the date of attaining the age of 64 years, actual period of requirement, the closure of the scheme, whichever is the earliest.
- 3) Retired employees who are willing to perform the work indicated in the 'Scope of Work' can submit their applications in the prescribed format **(Annexure-II)** along with the passport size photograph duly affixed and a copy of the Pension Payment Order.
- 4) The applications received will be scrutinized by the Competent Authority and the selected candidates will be communicated the date of commencement of work and the period of tenure.
- 5) **Eligibility:**
 - (i) Applicant should be retired on superannuation from Accounts Cadre in Level -13 of the Pay Matrix and above (Group 'A') from the DAE Constituent Units and should be below the age of sixty four years.
 - (ii) Preference will be given to the person who is not reaching the age of 64 years before completion of the tenure i.e. one year from the date of reporting.
 - (iii) Officer against whom departmental proceedings or criminal cases are contemplated/pending or who have been penalized for misconduct during the period of preceding 10 years will not be eligible for consideration.
 - (iv) Applicant should have requisite experience and knowledge of government rules and regulations related to Accounts.
 - (v) Applicant should be medically fit and required to submit Medical Fitness Certificate at the time of the engagement.

Contd on.. pg.2

(vi) The re-engagement shall be purely on contract basis. Re-engagement can be terminated at any time by the department and without assigning any reason.

6) Entitlements:

- (i) The Officer on re-engagement is entitled to draw 50% of the last paydrawn.
- (ii) 12 days of leave in calendar year on pro rata basis is admissible for re-engaged Officer. No other leave of any kind shall be admissible to him/her and absence beyond admissible leave will be treated as "No Work No Pay".
- (iii) No transport facility will be provided for commuting to office.
- (iv) If required to travel outside Mumbai in connection with the work, TA/DA admissible to regular employees working in the same grade from which the Officer has retired, will be admissible.
- (v) Re-engaged officer shall NOT be entitled for any allowances (HRA, CCA, Transport Allowance etc.)
- (vi) Re-engaged Officer will not be entitled to contribute to GPF, gratuity etc. for the period of re-engagement.

- 7) The place of work will be at DPS Office premises at VS Bhavan, Anushaktinagar.
- 8) The Consultant need to perform the duties for 08 hrs 30 minutes per day on all working days. In addition to the normal working days, if he/she is required to attend the office hours on Saturday / Sunday and other holidays in exigencies of work, he/she shall not be paid any additional remuneration.
- 9) This Directorate has the right to reject any application without assigning any reason.
- 10) Last date for receipt of application is 19/05/2023.
- 11) The applications can be forwarded by Post/ by Hand in sealed envelope to:

Administrative Officer-III
Directorate of Purchase & Stores
V.S.Bhavan, Mumbai-94

so as to reach on or before 19/05/2023.

Annexure- I: Scope of Work

Annexure-II: Format of Application

_X_X_X_X_X_X_X_X_X_X_X_X_X_X_X_X_

Annexure- I Scope of Work

(Total no. of requirements - 1)

The Consultant is expected to guide and advise DPS especially competent authority in DPS in the following areas:

1. Budget formulation
2. Expenditure and cash / fund management
3. Economy measures introduced by Government of India
4. Preparation of periodical reports / returns
5. Public financial Management System
6. All proposals cleared in Accounts as per the Delegation orders issued from time to time and submitted to Director for approval
7. Oversight on quality of Accounts maintained
8. Compliance of instructions related to procurement through GeM and CPPP or any other approved online portals of Government of India
9. Works contracts
10. Replies to audit Paras
11. Advise other Officer in respect of deviations not requiring the approval of Director, DPS.
12. Any other assistance required by Director, DPS in deciding matters involving financial implications

In addition, the consultant is expected to do the works as and when required in exigencies as directed by the Director, DPS.

_X_X_X_X_X_X_X_X_X_X_X_X_X_

Annexure-II

Application for the post of Consultant in the DPS
Advertisement No. RET-2/2023

Affix
passport size
photograph

1.	Full Name (in Block Letters)						
2.	Father's/ Husband's Name						
3.	Date of Birth						
4.	Contact details	Tel No.					
		Mobile No.					
		Email ID					
5.	Address for communication						
		Pin					
6.	Date of Joining in Government Service						
7.	Age as on date						
8.	Whether SC/ST/OBC						
9.	Whether Physically handicapped						
10.	Date of retirement and the post from which retired						
11.	Name of the Division/ Unit from which retired						
12.	Last pay drawn						
13.	Education/ Technical qualification (Please enclose copy of Certificate/ Mark Sheet						
14.	PPO No. (Please enclose copy)						
15.	Details of computer knowledge						
16.	Brief particulars of experience of the last 10 years (assignment-wise) [A separate sheet may be annexed]						

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/ incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Directorate of Purchase & Stores. I have read this circular and ready to accept all the terms and conditions for engagement of Consultant.

Signature :

Place :

Full name of the applicant:

Date :